



# FORKLIFT TRUCK DRIVER

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## JOB DESCRIPTION

<b>Job title</b>	<b>Forklift Truck Driver</b>
<b>Department</b>	Construction
<b>Responsible to</b>	Site Manager

### POSITION SUMMARY

The Forklift Truck Driver is responsible for operating a forklift to move, locate, relocate, stack, and count materials on site. The Forklift Truck Driver is accountable for the safe and efficient operation of the vehicle.

As a Forklift Truck Driver you should be physically fit and able to perform physically demanding tasks. The role entails lifting heavy weights as well as standing and bending for long periods of time together with driving over uneven surfaces.

Manual dexterity, hand-eye coordination and good hearing are also essential for the role.

### KEY WORKING RELATIONSHIPS

Site Management, Labourers, Sub- contractors, Delivery drivers

### MAIN DUTIES

1. Ensuring materials are moved safely on and around the site.
2. Checking the quality of material delivered to site.
3. The storage and distribution of materials on site.
4. To monitor safe access and walkways.
5. To ensure skips are used correctly and tipping skips are emptied in the correct skips to help with our waste management.
6. To assist the site team to help maintain a clean and safe site at all times.
7. Comply with and uphold company policies and procedures.
8. Undertake any additional tasks as may reasonably be required from time to time.
9. Keeping an eye on stock levels and to make the Site Manager/Assistant Site Manager aware of the stock levels when low.
10. Aid with any health & safety measures in order to comply with standards, such as pedestrian routes and access, securing perimeter fencing-and site shut down procedures. Unlocking and locking of plots.

### OTHER KEY REQUIREMENTS

- A Full UK Driving Licence
- Completion of an approved rough terrain Forklift Training Course applicable to the machine you will be expected to operate on site.

It is a requirement of Bloor Homes that all staff work in a flexible manner compatible with their job and in line with the objectives of the company. Please note that the job description for this position may be reviewed and amended to incorporate the future needs of the business.