

## TRAINEE SALES ADVISOR

PERSON SPECIFICATION



Job title	Trainee Sales Advisor
Responsible to	Sales Manager

	ESSENTIAL	DESIRABLE
EXPERIENCE	<ul> <li>Previous experience in the working environment.</li> </ul>	Previous experience in a customer service environment.
QUALIFICATIONS	<ul> <li>GCSE grade C or above in English and Maths, or equivalent.</li> <li>Full driving licence.</li> </ul>	
KNOWLEDGE & SKILLS	<ul> <li>Outstanding people skills.</li> <li>Effective time management skills.</li> <li>Effective communication skills.</li> </ul>	<ul> <li>Effective negotiation skills.</li> <li>Effective probing skills.</li> <li>Customer service skills.</li> </ul>
ATTRIBUTES	<ul> <li>Positivity and drive.</li> <li>Target driven.</li> <li>Self-motivated and focused.</li> <li>Confident.</li> <li>Strong team ethic.</li> <li>Prepared to be accountable for own actions.</li> <li>Good listener.</li> <li>Professional manner.</li> <li>Willingness to learn.</li> <li>Flexible towards working hours.</li> <li>Willingness to travel.</li> </ul>	

